*Associate / Senior Associate – Private Client department*

**Overview**

Sinclair Gibson is recruiting for its thriving London based non-contentious private client department, with a broad practice advising a range of clients on tax, trust and estate planning focusing on the following specialist areas:

* Lifetime estate planning and succession
* Post death tax planning
* Tax planning and trust advice for landed estates
* Tax planning for resident and non-resident non-domiciliaries
* Trust establishment and taxation

Embedded within the private client team is a family office services group which specialises in:

* Probate and estate administration
* Trust administration
* Taxation compliance and accounting services.

The department is highly regarded by individuals, professionals and the principal legal directories Chambers ([https://chambers.com/law-firm/sinclair-gibson-llp-high-net-worth-21:69940](https://chambers.com/law-firm/sinclair-gibson-llp-high-net-worth-21%3A69940)) and Legal 500 <https://www.legal500.com/firms/241-sinclair-gibson-llp/535-london-england/>)

**Candidate**

The successful candidate will ideally be 18 months to six years PQE with experience of non-contentious private client work and a solid academic background. Having a STEP qualification is desirable though not essential. The candidate must have good communication skills and should have a strong desire to develop their practice and technical expertise through collaborative working with the entire private client team, from partners to trainees, and with the wider firm.

**Responsibilities**

* Providing practical and commercial legal advice to clients in a clear and succinct manner.
* Managing a varied workload efficiently and cost effectively with supervision, appropriate to level of expertise.
* Drafting often complex documents, making use of appropriate precedents but tailoring to the specific needs of the client.
* Engaging in legal research where appropriate for partners and/or clients directly.
* Where appropriate, delegating, co-ordinating and supervising the work of more junior members of the team.
* Actively participating in client marketing opportunities such as client seminars, presentations and pitches.
* Contributing to group knowledge and know-how initiatives.

**Salary**

Competitive, fixed plus discretionary annual bonus. Standard benefits include private medical, life insurance, PHI cover, enhanced pension contribution, increased annual leave allowance service reward.

**Application**

To apply for the role candidates are requested to please email recruitment@sinclairgibson.com with a covering letter/email and a copy of their CV. The closing date for applications is 17 December 2021.